



Sean Smyth
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June 2022

Dear Parent(s)/Guardian(s),

Please see details for the academic school year 2022/2023

Back to school dates

Thursday 25th August - **6th years** (1.45pm-2.45pm)
Friday 26th August - **3rd years** (11.30am-1pm)
Monday 29th August - **2nd & 5th years** (1.45pm-3.15pm)
Tuesday 30th August - **1st years** (9am-11am)
Wednesday 31st August - Full classes for **2nd, 3rd, 5th & 6th years**
Wednesday 31st August - **1st years** (9am-1.10pm)
Friday 2nd September - **Transition Year** (9am-10.30am)

Fees:

- Book Rental Fee.
1st year €140 (due by 30th June)
2nd year €100
3rd year €80
- Journal €15
- Administration/materials €30
- Transition Year €300
- Insurance (optional) €13

All fees must be paid online

1st years must be paid in full by 30th June to avail of book rental.
2nd & 3rd years book rental due by 16th August.
Fees for TY €150 due by 16th August, balance €150 due by 16th September.
All other fees must be paid before 24th August.

Any queries please contact the Office by email grangeccadmin@ddletb.ie

Uniform:

Students must wear full uniform at all times including plain black shoes.

Girls: Grey crested jumper (O'Farrells), grey skirt, white shirt, grey socks and plain black shoes.

Boys: Grey trousers, grey crested jumper, white shirt, grey socks and plain black shoes.

P.E : Crested P.E top (O'Farrells), black or grey tracksuit bottoms. On P.E days students must wear full school uniform and bring P.E gear to change into.

Punctuality and Attendance:

School starts at 8:48am every morning. Good attendance and punctuality are encouraged and expected. As well as morning registration a roll call is taken at the beginning of every class. Parents/Guardians are requested to contact the school if a student is absent or late for any reason. The school must be notified of all absences whatever the reason. This should be done through Vsware. The Principal is required to notify the Education Welfare Services of the Child and family Agency (TUSLA) of all children who are absent for 20 days regardless of the reason. Parents are requested **not** to take children out of school for holidays during term time. Notifications are sent to your Vsware account from the school if your child is marked absent at roll call (and no explanation has been received).

Students Insurance:

Student Insurance is an optional extra of €13 per student for 24hr cover 365 days a year. Please note cover starts 1st September 2022.

Contact details:

Please keep us up to date if there is any change of address or phone number. New contact details can be emailed to grangeccadmin@ddletb.ie

If for any reason your child is not returning for 2022/23 please email grangeccadmin@ddletb.ie

We hope you have a lovely summer and look forward to the new school year and working with you, the parents/guardians, to achieve the highest standards for our students.

Yours sincerely

Seán Smyth
Principal

Georgina Downes
Deputy Principal